

**BOARD OF MEDICAL EXAMINERS  
MEDICAL DIRECTOR SUB COMMITTEE MEETING AGENDA  
Bozeman Deaconess Hospital  
915 Highland Boulevard  
Bozeman, MT  
CONFERENCE ROOM  
OPEN MEETING  
March 30, 2010  
9:00 AM - 4:00 PM**

**This agenda is subject to change up to 3 working days before the Board meeting. For the most accurate agenda, please visit our website at [www.medicalboard.mt.gov](http://www.medicalboard.mt.gov)**

**CALL TO ORDER:** The Department of Labor & Industry is committed to providing meeting access through reasonable accommodation under the American with Disabilities Act. Please contact the Board office prior to the proposed meeting date for further information.

*Meeting was called to order by Dr. Upchurch at 09:10*

**MEMBERS PRESENT:** *Dr. Upchurch, Dr. Williams, Dr Majxner, Dr. Briles, Mr. Ryan Burk EMT-P*

**DLI STAFF:** *Ken Threet*

**OTHERS PRESENT:** *Jim DeTienne*

**REVIEW OF AGENDA:** *Moved by Briles, seconded by Ryan, Passed*

**APPROVAL OF MINUTES:** *Moved by Williams, seconded by Majxner, Passed*

**PUBLIC COMMENT STATEMENT:** In accordance with 2-3-103(1), MCA, the Board will hold a public comment period. Please note that Open Forum is the public's opportunity to address the Board on any topic. While the Board cannot take action on the issues presented, the Board will listen to comments and may ask the issue be placed on a subsequent agenda for board discussion and possible action. The Chairperson of the board will determine the amount of time allotted for public comment.

*Read by Dr Upchurch, no-one present – no comments*

**ITEM #1 EMT-P Medication Endorsement revision:** (specify specific drugs, revise training objectives, available to all services with proper medical direction, position paper?)

*Discussion was held concerning issue of local services "short cutting" the critical care level by using the EMT-P medication endorsement instead.*

*Result: the Committee recommends that only the medications found in the critical care protocols may be utilized by medication endorsed EMT-Ps.*

#### **ITEM #2 Use of Blood Stoppers:**

*Discussion was held to move this item to discussion of protocols, consensus of members*

#### **ITEM #3 Missoula RSI Case Review:**

*Discussion of currently submitted cases, committee decided to wait for a total of 25 cases before rendering a final opinion.*

#### **ITEM #4 State Protocol Revisions:**

*Committee reviewed and discussed each protocol; resulting a final draft. The final draft is to be formatted by Ken for consistency and forwarded to Upchurch for content review. Once reviewed, Upchurch will present to Board for approval. Once approved Ken will send approved version to committee members and post on web site.*

#### **ITEM #5 Review Draft - Supplemental Training for RN's:** (review supplemental training draft and proposed rule change)

*Mr. Ryan updated committee on activities by BON member and Board member reviewing training of both RN's and EMT's to develop a list of items needing to be covered in a supplemental training program. Dr. Upchurch updated the committee on activities up to date and that the next activity would be to review the list compiled by the BON and BOME experts. No action needed by committee.*

#### **ITEM #6 Medical Director Training Update:** (status & how to get the word out to those who have not completed it – including committee members!)

*Ken updated members on the utilization of the on-line training program for medical directors. A comparison was provided to the members of the medical directors completing the program and the list of medical directors identified by ambulance licenses (as provided by DPHHS).*

*The committee decided to have a letter sent to all medical directors identified on the ambulance service licensure list (that has not completed the on line training program) to remind them of the BOME requirement. Ken will draft letter for Upchurch's review and to be sent out under his signature as committee chairperson.*

## **ADJOURNMENT**

*Meeting was adjourned at 5:12pm, motion by Majxner, seconded by Briles and passed by committee consensus*